



20 December 2013

Dear Parent/Carer

### **SCHOOL FUNDING**

We are writing to advise you of additional student funding that the school is entitled to receive from the Department for Education (DfE) under the title "Pupil Premium". For the school this could mean an additional £935.00 per student and is funding that will enable the school to support your son individually – either financially with trips or through additional teaching and learning support in the classroom and extended activities. For this year we will be offering all parents/carers who register their entitlement, and are approved by the DfE to receive free school meals, a school blazer and tie for their son for the 2014-15 academic year.

However the entitlement is not automatic and we have to provide certain evidence to receive it. The main criteria is a student's eligibility to receive free school meals. We have therefore taken the decision to write to all parents/carers to ask you to look at the information shown below to decide whether your child is entitled to receive free school meals. Your child does not have to take up the entitlement but we do need to register your eligibility to receive the funding.

- Income Support
- Income Based Jobseeker's Allowance
- Income-Related Employment and Support Allowance
- Child Tax Credit
- Guarantee element of State Pension Credit.
- Support under Part 6 of the Immigration and Asylum Act 1999.

If this applies to you would you please complete the enclosed form and return to the school Finance Office by Monday, 13 January 2014. I understand that some parents may be reluctant to submit this claim form but without it the school will lose out on important funding.

We have to submit the information as part of our data return by 17 January 2014 so your co-operation would be very much appreciated. If you have any questions or concerns regarding this letter please do not hesitate to contact me on 01424 448232.

Yours faithfully

**Sheila Bennett (Mrs)**  
Finance & Resource Director

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