



23 May 2016

Dear Parent/Carer

ARRANGEMENTS FOR YEAR 11 STUDENTS AFTER MAY HALF TERM

I am writing to confirm the arrangements for the final stage of Year 11 after May half term. Mr Olorunda met with students this morning and I would like to ensure you too are fully briefed.

The Academy will not be terminating the Year 11 timetable as such, but from Monday 6 June, Year 11 students will be treated as members of the Sixth Form and will be required to attend lessons for which they have still to be examined. They will no longer be required to wear the Academy uniform; this includes to examinations. However, students will still be required to dress appropriately for a working environment, which means that the following requirements **must** be adhered to:

- No tee shirts with inappropriate slogans to be worn
- No hats/caps to be worn inside the Academy building
- Shorts must be of an appropriate length
- No ripped denim of any description to be worn in the Academy
- Hair, piercings etc. should conform to the usual Academy requirements.

Faculty staff will be asking individual students to attend additional study sessions to support their exam preparation and a timetable of additional sessions will be published on the school website.

Registering

All Year 11 students will be required to sign in as soon as they enter the Academy site each day. A signing in book will be available at Student Services reception in the Lower School. The Sixth Form common room, library and M2/M3 computer facilities will be available for students to use as their base for independent study as these areas will be supervised. Students are not permitted to use other rooms unless with the express permission of a teacher.

Arriving for Examinations

Students should assemble for exams in the Upper School hall at least 40 minutes before the scheduled exam start time; enabling them to focus their attention and seek advice from staff should they need to. If a student is going to be late for an exam, please contact the Academy immediately. GCSEs are national examinations and we are not able to delay published start times therefore it is vital that your son is on time.

I would like to thank you for your ongoing partnership and support. If you have any questions about the examinations, please do not hesitate to contact me by email at l.morris@arkwilliamparker.org.

Yours sincerely

Mrs L Morris
VICE PRINCIPAL