



April 2019

Dear Parent/Carer

I am writing to update you about the preparation for your child's transition to Ark Alexandra Academy. As promised, we have planned a number of transition activities for your child over the summer term in order that they will be familiar with their new surroundings and the routines of Ark Alexandra Academy for September 2019.

Please see the below timetable which details which date your child's form will have their first transition event. Your child has been informed of their form group. This event will take place during Periods 1 & 2 on the William Parker site.

Form	Date	Notes
11 / A & 11 / B	Mon 13 th May	Periods 1 & 2
11 / C & 11 / D	Tues 14 th May	Periods 1 & 2
11 / E & 11 / F	Wed 15 th May	Periods 1 & 2
11 / G & 11 / H	Thu 16 th May	Periods 1 & 2
11 / I & 11 / J	Fri 17 th May	Periods 1 & 2

Your child will be starting their day at **William Parker, Parkstone Road entrance**. Students will be expected to arrive at 8.30 ready for an immediate start at 8.45am.

Your child will meet their new form group, and will participate in a team building activity. They will contribute to a workshop where all students will rehearse the Respect Code: a code that will define how all students, boys and girls, will value, respect and treat each other.

At the end of Period 2 students will return to normal lessons.

If you have any questions, please contact your child's form tutor.

Yours faithfully

Stephanie Newman
PRINCIPAL